

**JUVENILE COURT ASSOCIATION OF GEORGIA**  
**EXECUTIVE BOARD MEETING**  
**July 12, 2013**  
**[www.jcag.net](http://www.jcag.net)**

The following board members and court representatives were in attendance:

Hyacinth Douglas-President  
Tameka Freeman-Gwinnett  
Bonnie Applewhite- Secretary  
Jessica Towns- Fulton  
Gail McKinley - Fulton  
Gwen Bailey- Fulton

Cindy Mangham- Upson  
Jonathan Nelms- Parliamentarian  
Indya Grier-Clayton  
Kendra Stevens- Clayton  
Shaneqia Jarvis- Fulton  
Liz Diaz – Hall

The meeting was called to order by Hyacinth Douglas at 11:16 AM at the DeKalb County Juvenile Court.

**TREASURY REPORT**

The treasury report was reported by Hyacinth Douglas on behalf of Carlotta Cloud. It was reported that the current balance is \$5,351.77. A motion was made by Kendra to accept the treasury report and seconded by Cindy. Motion passed.

**MEMBERSHIP COMMITTEE**

Two individuals signed up to be members of the Membership Committee (Jessica Towns and Brandon Peck). A motion was made by Cindy to allow the member of said committee to co-chair and seconded by Hyacinth.

Questions were asked about when the annual year starts. Cindy informed the board that the year is from January to December; the membership fee is due on the last day of February and a \$5.00 fee is charged for late registration.

**LEGISLATIVE COMMITTEE**

The following individuals signed up to be members of the Legislation Committee (Tracey Tarpley, Requel Stowtamire, and Patricia Hill). Hyacinth asked that we have a chair for this committee. Cindy nominated Tameka to chair the Legislative Committee. Tameka accepted.

**VENDORS**

Hyacinth nominated Gwen to chair the Vendors Committee. Gwen accepted said position.

## **SCHOLARSHIP**

No one volunteered to be part of the Scholarship Committee. Cindy nominated John Johnson to chair said committee. Kendra reported that she will contact John and see if he would be willing to continue to chair.

## **NOMINATIONS/ELECTIONS**

No one volunteered to be part of said committee. Gwen motioned to table said topic because it is an area that is to be discussed in March.

## **BY-LAWS**

Hyacinth recommended that a committee be formed to review and update the by-laws. The following volunteered assist with reviewing the by-laws: Cindy, Tameka, and Gail. Hyacinth and Harold Cannon (President Elect) will assist with the review of the by-laws. Changes need to be made to the length of the executive board term.

## **FUNDRAISING**

Gwen motioned to move the topic of fundraising under conference, allowing those over conference can take charge of fundraising; Kendra second said motion.

## **WEBSITE**

Helenda Williams volunteered to assist with maintaining the website along with Kim Hunter. The motion to have both Helenda and Kimberly Hunter has been accepted. Hyacinth will contact Helenda and Kimberly to inform them. Bonnie has submitted executive board updates to Kimberly. Hyacinth encouraged members to email Kim and Helenda information to go on the website such as, job openings, events, trainings, etc.

## **COMMUNITY SERVICE**

Consuelo Griffin signed up for said committee. Gwen proposed to have quarterly community service events. Jessica proposed to have community service conducted in location of the conference. Jessica also proposed that vendors be allowed to volunteer as well. Hyacinth will inform Consuelo. Bonnie informed board of community service sites with a Foster Agency that is willing to take volunteers to assist with toy drives, clothing drives, host/assist with events the agency is having.

## **EDUCATION/TRAINING**

The following individuals signed up for the education/training committee: Tanya Thomas, William White, Gwen Bailey, Gail McKinley, Cindy Mangham, and

Lizulmenda Donaldson. Lizulmenda has been nominated to chair for the committee. Tameka reported that she will contact Lizulmenda and see if she would be willing to chair. It has been proposed that training be scheduled quarterly. Cindy proposed that members receive Desktop Training. Cindy and Tameka have agreed to get an updated Desktop manual.

### **CONFERENCE**

The following individuals signed up for said committee: Carlotta Cloud, Gail McKinley, Daniell Robinson, Latonia Ages, Gay Burnette, Requel Stoutamire, Cindy Mangham, and Indya Grier. The president elect is to chair this committee.

### **OLD BUSINESS**

Last year conference date was May 29 - 31. There was positive feedback about the last conference regarding Hilton Desoto. Members were pleased with the location and the speakers. Members mentioned that they wanted to have the next conference outside the state of Georgia. Cindy reported that JCAG Conferences must be held within the state of Georgia. Members also suggested more group activities. Cindy proposed that the sign-in log continues throughout the conference.

Gwen reported that vendors and members had issues with the hotel reservations. Gwen proposed that there be contact person tops facilitate any issues that may occur. Gwen volunteered to be said person. Tameka proposed that individuals with reservation issues contact the court representative to facilitate said issues. Members that were in attendance of the meeting suggested the following locations for the 2014 JCAG conference: Sea Palms; Lake Blackshear; and Savannah. Hyacinth reported that she will inform Harold of the suggested locations so that he can provide the conference committee with the locations.

### **NEW BUSINESS**

Hyacinth informed board that she and Harold have discussed issuing membership cards to JCAG member. Hyacinth also informed board that Harold has suggested that the conferences be themed, newsletters be generated, and JCAG buy a camera. Cindy informed board that newsletters were to be part of the webpage. Hyacinth proposed that the topic of the news letter be discussed with Harold present (during next scheduled meeting). Jonathan motioned to buy a camera under \$100.00 with the capability to record video and take pictures and Gwen seconded that motion.

Hyacinth informed board that Ms. Foote (Vender) informed her that she wanted to help and be a part of JCAG. Cindy informed board that only employees of the court can be members of JCAG. Cindy stated that Ms. Foote can be an associate member but is unable to sit on the board, unable to vote and unable to make decisions regarding the by-law. Ms. Foote can however help with fundraising.

Hyacinth suggested that the meeting locations be scheduled in advance. The next three meetings have been schedule for the following: August- Fulton County; September- Bibb County; and October- Hall County.

Cindy suggested that the new executive board member keep in touch with the following counties: Troup, Bibb, and Chatham. Hyacinth informed board that she and Harold have made arrangements to visit the counties to keep them involved. Cindy volunteered to help.

**ADJOURN**

Hyacinth adjourned meeting at 12:47 PM. Next meeting will be August 16, 2013 in Fulton County.